TOWN OF ST. MICHAELS

SETTLED 1670-1680
INCORPORATED 1804

201 BOUNDARY LANE
P.O. BOX 206
ST. MICHAELS, MD 21663

TELEPHONE: 410.745.9535
FACSIMILE: 410.745.3463

Short Term Rentals (STR):

New development or conversion of existing buildings to a STR's are required to be approved by formal Site Plan review and approval per Chapter 110, Site Plan Review, § 110-03 Compliance Required, Site Plans. Applications are allowed only in the following zoning districts as follows:

1. (CC) Central Commercial Zoning – Permitted Use, 2nd floor only

See § 340-73 Short Term Rentals (STR) for design and development restrictions to qualify for use.

Application for Renewal

A. **Fees** – Authorized by Chapter 42 Code of St. Michaels, Resolution 2026-06.
Initial Review and Permit: $500.
Yearly Renewal Permit: $300
(Payable to Commissioners of St. Michaels)

B. **General Information Required:**

Address of Short-Term Rental: _____

Property Owners Name: _____

Property Manager's Name: _____

Number of Guest Rooms: _____

Contact Information for Owner and/or Resident Manager (phone & email):

_____

Parking Spaces Provided on Site: _____
(Per § 340-146 Table 146A Minimum Parking Requirements of the Zoning Ordinance (1 space per each bedroom).

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C. Operational/Regulatory Requirements:

The zoning code requires certain operational requirements as noted below in A-I.

§ 340-73 Short Term Rentals (STR) Amended 2-10-2021 by Ord. No. 519

A. Short term rentals are permitted in the CC District subject to the following:

(1) Except as provided in Subsection B below, all units are located above the first floor in a principal building;
(2) The Town has issued a short-term rental license;
(3) The maximum number of people permitted to be on-site is limited to two persons per bedroom;
(4) The owner of the short-term rental property is responsible for payment of any applicable sales or accommodations taxes, e.g., the Maryland Sales Tax and the Talbot County Accommodation Tax; and
(5) All applicants require an on-site inspection to verify compliance with all applicable building, fire and safety codes;

B. An existing single-family dwelling may be used as a short-term rental subject to the following criteria.
   (1) The Town has issued a short-term rental license.
   (2) The existing principal structure is located on a single lot or parcel of land (collectively the "Premises").
   (3) The lot or parcel of land shall be a lot of record.
   (4) The principal structure shall:
      (a) Be a single-family detached dwelling constructed in or before 1945;
      (b) Be the only structure on the lot used for human habitation;
      (c) Contain no more than 1,400 square feet of interior space; and
      (d) Contain beds and other sleeping facilities for no more than four persons, excluding cribs and other sleeping facilities for children under 18 months;
   (5) The principal use of the premises and principal structure shall be only a place of public accommodation for short term rental.

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(6) The maximum number of people permitted to be on-site for occupancy purposes is limited to two persons per bedroom;
(7) The short-term rental property owner is responsible for payment of any applicable sales or accommodation taxes, e.g. the Maryland Sales Tax and the Talbot County Accommodation Tax.
(8) All applications require an on-site inspection to verify compliance with all applicable building, fire and safety codes.

CERTIFICATION: *I/WE certify that all the information noted herin and in any attached documents is true and correct. I understand that in accordance with the St. Michaels Zoning Ordinance (Chapter 340-73) the Town may decline to issue or may suspend or revoke a Short-Term Rental License due to any false, inaccurate, or misrepresentation in this application or other registration. I understand that officers or officials of the Town will conduct an annual inspection of my property, subject to my right to require an administrative warrant, for the purposes of ensuring compliance with all regulations, restrictions and limitations on the establishment and operations of a Short-Term Rental.*

ACKNOWLEDGEMENT: *I/WE ACKNOWLEDGE the receipt of the submittal requirements for an application for Licensure for a Short-Term Rental and a copy of Chapter 340-73 to permit short term rentals in the CC Zone and to provide off-street parking requirements*

Signature of Owner: _____

Date: _____

For Office Use:

Reviewed and approved:

_____
Name/Title

_____
Signature

Date: _____